**Fundraising Letter Template**

**From,**William Jones,  
The Helping Group,  
Washington, America.

May 15, 2021.

**To,**Emma Smith,  
Vice President.  
K.D Company.

Dear Ms. Emma

Washington, America.

**Subject: Request for donating Funds for conducting a state-level match for middle-class students.**

We are going to inform you that we are conducting a cricket match for the students. These students do not belong to creamy layers of schools but contain extremely talent and interest.

The need is to encourage these talented students. So, we are going to do a small effort, by conducting a cricket match on a state level for them.

We sincerely request you to donate a sum of rupees 500$. This competition enhances their talent and sets a career path for their future. We have arranged places to play and transport.

But Consolation gift and Prize money required for which we need your donation.

We have attached the brochure with bank details and also an invitation of coming June 29, 2018.

We will be honored by your presence in Washington 32 Ground and distribute the rewards among students.

We will be urgently waiting for your consideration.

Sincerely,  
William Jones.  
Executive Direct.