**Complaint Letter to Replace Wrong Books**

Examination Hall,
Sector-30, Chandigarh.

January 10, 2021

Publishing House,
Complaint Division,
London.

**Subject- Complaint against the wrong delivery of books**

Sir/Madam,

On January 2, 2021, I had bought some books with order no. 003467 that were to be sent to the Chandigarh, Sector-30.

Disappointedly, I haven't received the set which I ordered and have received the wrong set of books. To solve this problem, I would like to replace the books soon with the ones I ordered before. Kindly tell me what you propose so that actions can be taken. I am looking forward to hearing from you in the next few days.

Along with the letter, there are copies of transaction documents and receipts. I want to have my problem solved soon, as I do not want to wait for a long time. If the matter is delayed, then I will go to the agency of customer protection or the Business Bureau. You can contact me on the above-mentioned address or phone number 094530XXXXX.

Sincerely,
Varun,
Enclosure(s)- Transaction documents and receipt copies.